

DATA PROTECTION NOTICE

The statement below is made necessary by the new General Data Protection Regulations coming into force in May 2018

Payment of your annual subscription establishes a contract between yourself and the Reigate & Banstead Twinning Association. We will provide regular Newsletters delivered to you by email or paper version to your address. In addition, we will advise you by email or by another method of all Association events including Town Twinning Visits, fund raising events, annual general meeting and social events.

In order to fulfil our obligations to our members, the Membership Secretary maintains an electronic database of members' home addresses, telephone numbers and email addresses plus a record of annual subscription payments. This file is password controlled and all prudent security measures are in place against outside access. Some of these details will be passed to our twinned associations in the event that you are participating in a twinning visit or hosting visitors to this country.

The membership database is circulated to members of the Association committee. Members' details are only used to fulfil our contractual obligations to our Members and to include them in events. They are not used for any marketing purposes nor passed to any third party outside the Association.

Details of payments received are also held by the Treasurer of the Association in an electronic file. This file is password controlled and all prudent security measures are in place against outside access. These details are held in order to reconcile payments received against event participation.

The details of any member who does not pay their annual subscription within the membership year in question will be deleted from the Membership database within three months of the end of that membership year and the contract between the Member and the Association will end.

If any member has any questions concerning the above or wishes to end their contract with the Association, they should advise the Membership Secretary in writing or by email message on our web site address below, under Contact, and it will be forwarded on to the Membership Secretary.

www.reigatebansteadtwinning.co.uk